

# RIGHT Fund Technical Accelerator Award

## Instructions

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### RF-TAA-2020-001\_Instructions

#### General Conditions

##### Language

All correspondence and documents relating to this RFP shall be written **in English**.

##### Submission cost

The applicant shall bear all costs associated with the preparation and submission of the proposal, including costs associated with proposal development, presentation, and contract and agreement negotiation (unless otherwise noted by the RIGHT Fund).

##### Award Administration Conditions

- Submission of your proposal to and review by the RIGHT Fund does not guarantee funding for your proposed project.
- Following RIGHT Fund Board approval, the RIGHT Fund will notify applicants of the award decision. Please note that RIGHT Fund is not able to provide formal feedback to applicants receiving a non-award decision.

**The RIGHT Fund management team does not have influence, authority, or decision power** on the review and evaluation, funding recommendations, and award or non-award decisions of submitted proposals.

#### Application Process

##### Full Proposal Submission

- **Deadline: 10:00AM KST on 2 April 2020**
- **Where to submit:** Interested applicants must visit the RIGHT Fund's website (<http://www.rightfund.org/>). You will be asked to register and create an account in our grant management system when you follow the link on the website. *Please submit all and only the documents requested and only use the full proposal template provided.*
- **Notes**

- Any application submitted in non-designated or arbitrarily modified templates will not be accepted. You are allowed to modify the document only in the sections where noted and adhere to any word or page limitations.
- Please do not submit any additional documents other than those requested.
- Please list all partners participating in the project in your full proposal; the name and contact details of at least one representative from each partner organization must be indicated.
- Proposal documents must be agreed by all your listed partners prior to submission.
- Applicants who successfully submit their proposal document shall receive a system generated confirmation email.
- The RIGHT Fund may, at its own discretion, extend the closing date by notifying applicants. Proposals received after the closing date for submission without prior agreement will be not be considered.

### **Web Seminar Session**

- A web seminar will be held on **20 March 2020** at **2:00PM KST** to present the scope and content of the TAA and answer any process-related questions.
- To register for the web seminar please visit the RIGHT Fund's website (<http://www.rightfund.org/>) for further information.
- If you are unable to participate in the web seminar, a recording of the session will be made available on the website after the web seminar takes place. Participation in the web seminar is optional.

### **Evaluation Procedure**

#### **Step 1 - Eligibility Assessment**

- **Criteria:** Full proposals will initially be assessed to determine whether the;
  - Partnership meets RIGHT Fund eligibility criteria
  - Project objectives are aligned with the RFP-specified scope
  - Proposal is complete and addresses all required content
- **Note:** RIGHT Fund staff may ask clarifying questions or request additional information, as needed, to qualify proposals for evaluation.

## Step 2 – Evaluation by External Reviewers

- **Process:** Proposals will be reviewed by RIGHT Fund’s panel of external reviewers and Selection Committee.
- **Note:** Please provide supporting information and outcome if your proposal has been previously reviewed by an independent scientific or technical advisory committee.

## Step 3 – Investment decision

- **Investment Decision**
  - Once all information has been considered, the Board of Directors of RIGHT Fund will make the final approval for investments based on the evaluation results and investment recommendations produced by the Selection Committee.

## Questions regarding your application

Prospective applicants may submit TAA related questions to the RIGHT Fund.

- **Where to:** Send questions to [rightfund@rightfund.org](mailto:rightfund@rightfund.org) (subject header “RFP-2020 Questions”) or send a message through the grant management system with the same subject header
- **Notes**
  - Please note that it may take time for the RIGHT Fund management team to respond to your inquiries, so make sure to address your questions well in advance of the submission deadlines.
  - A Frequently Asked Questions (FAQ) page is available on the RIGHT Fund website: <http://www.rightfund.org/apply-for-funding/rfp-faq/>.

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